



Sharon Springs Harvest Festival Vendor Application September 21 & 22, 2024

The Sharon Springs Chamber of Commerce is pleased to announce that the Annual Sharon Springs Harvest Festival will be held September 21 & 22, 2024. This bucolic celebration has been a favorite of locals and visitors to quaint, historic Sharon Springs, NY for over 20 years. It has evolved from a small garlic festival to a full-fledged fall festival with music, demonstrations, food, tastings, activities, artisans and makers. In keeping with last year's harvest festival, this year we will continue to focus on our local farms along with the best of NY artisan specialty crafts while keeping all of the favorites of festivals that have come before. We are looking for local farmers, artisans, producers, makers, not-for-profits, food trucks, breweries and more. As always, this event will make the perfect capstone to a great summer and offer a prelude to what Upstate New York autumns are all about.

Guidelines for Vendors:

1. Applications will be accepted until July 31, 2024. Payment of \$100 for each 10x10 space must accompany the application to be considered for the event. The vendor understands that once their application is accepted by juried selection, the fee is non-refundable. Confirmation of acceptance will be made on a rolling basis with preference given to prior participants. You will receive an email indicating the status of your application no later than August 10, 2024. Please understand that we may receive more applications than we have space for. In the event we are unable to accommodate you, your check will be returned.
2. Please note that a Liability Insurance Certificate (COI) to SSHF is due upon acceptance and details will be included in your acceptance email.
3. Please include a thorough description of your products. Also, please email photos of your products and booth set-up to sharonspringsharvestfest@gmail.com. *We will use some of these photos for social media so make sure to send high-resolution images. Also, please provide direct links to your website and social media pages to help with tagging and promoting your business. Also, Follow Us [@sharonspringsharvestfest](https://www.instagram.com/sharonspringsharvestfest).
4. Booth assignments will be given out upon your arrival. Farm, Artisan, Producer, and Maker Vendors will be located in one of two vendor areas in the village and food service/ food trucks will be located in Chalybeate Park.
5. All vendors must provide their own attractive shelter with proper business signage and adequate tie-downs (20 lbs./ leg). Food vendors must meet all local and Department of Health regulations, and all vendors must post any required permits and licenses.
6. The show will be held rain or shine. A no-show from a vendor may jeopardize future invitations.
7. Set up Friday, September 20, 3:00 pm -8:00 pm & Saturday, September 21, 7:00 am – 9:30 am.

8. Festival hours: Saturday 10:00 - 5:00; Sunday 10:00 - 4:00.
9. Breakdown at 4:00 pm, Sunday, September 22.
10. Absolutely no early teardowns! Vendors who create a "hole" in the festival's fabric by tearing down their tents prior to closing will not be invited to return to future shows. A "sold out" sign may be posted if appropriate, but the vendor booth must stay intact.
11. Check our website www.sharonspringsharvestfestival.com for updated information. For questions or more information, please email sharonspringsharvestfest@gmail.com
12. SSCC will not take responsibility or be liable for any loss or theft of any vendor items. Because of limited security, it is suggested that you not leave anything of great value in your booth overnight. SSCC also will not be responsible for any damage to booths, tents or products in the event of inclement weather.
13. After unloading, all vendor vehicles (including associates and/or employees) must be moved to a designated parking area identified by SSCC.
14. If for any reason the Sharon Springs Chamber of Commerce has to cancel the festival, the Vendor will receive a full refund.
15. Upon tear-down, Vendors agree to pick up all trash in and around their booth and take it to the nearest trash receptacle.

APPLICATION DEADLINE: July 31, 2024

Make checks payable to [Sharon Springs Chamber of Commerce](#).

Return the application and check to:

Sharon Springs Harvest Festival
c/o Maggie Bouck
PO Box 130
Sharon Springs, NY 13459

Sharon Springs Harvest Festival
www.sharonspringsharvestfestival.com

For SSHF Committee Use: Vendor/Food/NFP
Check___ # of Spaces___ Acceptance___ Location___ Booth# ___ Electric___ COI___

Sharon Springs Harvest Festival Application 2024

Business Name: _____

Name (Contact Person): _____

Address: _____

E-mail: _____ Phone: _____

Tax ID Number: _____

(Proof of tax permit, health dept. permits, etc. MUST be posted clearly at your booth.)

Website, Facebook, Instagram:

Years as a Sharon Springs Harvest Festival Vendor: _____

Farmer Artisan Maker Producer Other

Description of Product/Craft for website and PR:

(please email photos and direct links to sharonspringsharvestfest@gmail.com.)

Vendor Fee : \$100.00/per 10 x 10 space No.of spaces: _____

Not-for-Profit Fee (*Free; one space*) No. of spaces: _____

Please note if you will need electricity - \$5 access fee _____

If you have exhibited with us in the past, every effort will be made to place you in the same general location you were in before, unless you ask otherwise. Food service /food trucks will be located in Chalybeate Park. For former vendors of Harvest Fests, please describe the location of your booth at:

VENDOR ACCEPTANCE

If my business is accepted to participate in the SHARON SPRINGS HARVEST FESTIVAL, sponsored by the Sharon Springs Chamber of Commerce, on September 21 and 22, 2024, (I/ we) the undersigned will be participating in the Sharon Springs Harvest Festival and agree to all terms and conditions stated in the cover letter.

Vendor's Signature: _____ Date: _____