



Sharon Springs Harvest Festival Vendor Application

September 16 & 17, 2023

The Sharon Springs Chamber of Commerce along with The Businesses of Sharon Springs are pleased to announce that the Annual Sharon Springs Harvest Festival will be held September 16 & 17, 2023. This bucolic celebration has been a favorite of locals and visitors to quaint, historic Sharon Springs, NY for over 20 years. It has evolved from a small garlic festival to a full-fledged fall festival with music, demonstrations, food, tastings, activities, artisans and makers. Last year's harvest festival was organized with a renewed vision: a focus on our local farms along with the best of NY artisan specialty crafts while keeping all of the favorites of festivals that have come before. Many vendors were delighted to sell out on Saturday and having to restock for Sunday! We are looking for local farmers, artisans, producers, makers, food trucks, and breweries. As always, this event will mark the perfect capstone to a great summer and offer a prelude to what Upstate New York autumns are all about.

Guidelines for Vendors:

1. Applications will be open March 1st - April 15th. The vendor understands that once their application is accepted by juried selection, the fee is non-refundable. You will receive an email indicating the status of your application by April 30th. Please note that a Liability Insurance Certificate to SSHF is due upon acceptance and details will be included in your acceptance email. In the event we receive more applications than we have space for and cannot accommodate you, your check will be returned.
2. Please include a thorough description of your products. Also, please email photos of your products and booth set-up. *We will use some of these photos for social media so make sure to send high-resolution images. Also, please provide direct links to your website and social pages to help with tagging and promoting your business. Also, Follow Us @sharonspringsharvestfest
3. Booth assignments will be given out upon your arrival. Farm, Artisan, Producer and Maker Vendors will be located in one of two vendor areas in the village and Food service/food trucks will be located in Chalybeate Park.
4. All vendors must provide their own attractive shelter with proper business signage and adequate tie-downs (20 lbs./leg). Food vendors must meet all local and Department of Health regulations, and all vendors must post any required permits and licenses.
5. The show is held rain or shine. A no-show from a vendor may jeopardize future invitations.
6. Set up Friday, September 15, 3:00 pm - 8:00 pm & Saturday, September 16, 7:00 am - 9:30 am.
7. Festival hours: Saturday 10:00 - 5:00; Sunday 10:00 - 4:00.
8. Breakdown at 4:00 pm, Sunday, September 17.

9. Absolutely no early tardowns! Vendors who create a "hole" in the festival's fabric by tearing down their tents prior to closing will not be invited to return to future shows. A "sold out" sign may be posted if appropriate, but the vendor booth must stay intact.
10. Check our website www.sharonspringsharvestfestival.com for updated information. For questions or more information, please email sharonspringsharvestfest@gmail.com
11. SSCC and BOSS will not take responsibility or be liable for any loss or theft of any vendor items. Because of limited security, it is suggested that you not leave anything of great value in your booth overnight. SSCC and BOSS also will not be responsible for any damage to booths, tents or products in the event of inclement weather.
12. After unloading, all vendor vehicles (including associates and/or employees) must be moved to a designated parking area identified by SSCC and BOSS.
13. If for any reason the Sharon Springs Harvest Festival has to be canceled, the Vendor will receive a full refund.
14. Upon tear-down, Vendors agree to pick up all trash in and around their booth and take it to the nearest trash receptacle.

VENDOR ACCEPTANCE

If my business is accepted to participate in the SHARON SPRINGS HARVEST FESTIVAL, sponsored by the Sharon Springs Chamber of Commerce and The Businesses of Sharon Springs, on September 16 and 17, 2023, (I/ we) the undersigned will be participating in the Sharon Springs Harvest Festival and agree to all terms and conditions stated above.

Vendor's Signature:

_____ Date: _____

APPLICATION DEADLINE: April 15, 2023

Make checks payable to **Sharon Springs Chamber of Commerce**.

Return the application and check to:

Sharon Springs Harvest Festival

c/o Maggie Bouck

PO Box 130

Sharon Springs, NY 13459

SHARON SPRINGS HARVEST FESTIVAL APPLICATION 2023

Business Name _____

Name (Contact Person) _____

Address _____

City _____ State _____ Zip Code _____

E-mail _____

Cell Phone _____ OK to send a Text? Y/N

Tax ID Number _____

(Proof of tax permit, health dept. permits, etc. MUST be posted clearly at your booth.)

Website, Facebook, Instagram-

FB _____ Instagram _____

Website _____

Years as a Sharon Springs Harvest Festival Vendor _____

Description of Product/Craft for website and PR (please may email with photos and supply direct links)

Vendor Fee \$100.00/per 10 x 10 space. No. of spaces _____

Not-for-Profit fee (*Free; one space per NFP*) _____

Please note if you will need electricity - \$5 access fee _____

If you have exhibited with us in the past, every effort will be made to place you in the same general location you were in previously unless you ask otherwise. Food service /food trucks will be located in Chalybeate Park. Past vendors, please describe the location of your booth at prior Harvest Fests-



THE BUSINESSES OF
SHARON SPRINGS, NY